

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, High St, Corsham SN13 0EZ
Date: 21 November 2013
Start Time: 7:00pm
Finish Time: 9:10pm

Please direct any enquiries on these minutes to:

Eleanor Slack (Democratic Services Officer) on 01225 718255 or
eleanor.slack@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman), Cllr Sheila Parker (Vice Chairman) and
Cllr Philip Whalley

Wiltshire Council Officers

Dave Roberts – Community Area Manager
Sharon Smith – Senior Democratic Services Officer
Eleanor Slack – Democratic Services Officer
Alan Byrne – Technical Support Officer.

Town and Parish Councillors

Colerne Parish Council - John Bull, Tom Hall and Claire Walker
Box Parish Council – A. Clench, Jennie Harless and P. Lyons.
Biddestone Parish Council – Tim Smith

Partners

CCG - J Slater
Police – PC Hazel Anderson

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the area board meeting at Corsham Town Hall.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Dick Tonge – Corsham without and Box Hill David martin - Corsham Town Council Mike Franklin - Wiltshire Fire and Rescue Kevin Gaskin – Community Area Network Ruth Hopkinson - Corsham Town Council Anne Nicholas - Colerne Village Hall Association.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 19 September were confirmed and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements as provided within the agenda.</p> <p>These included:</p> <p>a) <u>Carers' Small Grants Scheme</u></p> <p>The Chairman reminded the Area Board that the deadline for applications for the Carers' small grants scheme closes on 30 November 2013. Grants of up to £5,000 were available to groups and organisations for projects and activities which make a difference to the lives of unpaid carers in Wiltshire.</p> <p>b) <u>State of the Environment Report 2013</u></p> <p>The Chairman drew attention to the State of the Environment Report 2013 for Wiltshire and Swindon which was published in September 2013.</p>

	<p>c) <u>NHS 111</u></p> <p>The NHS 111 service was launched 28 October 2013.</p> <p>d) <u>Bus Service Reviews Update</u></p> <p>Information was circulated with the agenda papers regarding the bus service that is currently provided and details of the proposed changes. Following public consultation, additional changes to the proposals were made and these new services will be implemented on 2 January 2014.</p> <p>Responses to the public consultation on Service 36 were being considered. Any changes that occur to this service will be introduced in April 2014 alongside changes to other services in North West Wiltshire.</p> <p>e) <u>Drainage Byelaws</u></p> <p>Information was circulated with the agenda papers regarding changes in legislation which will allow Local Authorities to create drainage byelaws. Wiltshire Council invite the public to comment on the draft byelaws which can be found at www.wiltshire.gov.uk/consultations.</p>
6	<p><u>Partner Updates</u></p> <p>a) <u>Wiltshire police</u></p> <p>PC Hazel Anderson gave an updated report:</p> <ul style="list-style-type: none"> • Two cautions had been issued to males in possession of cannabis. • There was a small rise in alcohol related incidents. Two males were arrested for assaulting Police and one male for being drunk and disorderly. Alcohol was confiscated from youths and home visits made following a stop and search at Springfield Recreation Ground. • There were reports of shoplifting in the town. Enquiries were ongoing. • The Area Board were reminded to secure unattended vehicles and remove valuables from display following several incidents of car crime. An insecure motorbike was stolen from Beechfield Road and items were stolen from a secured vehicle. On another occasion, a laptop and guitar were stolen from beside a vehicle by two unknown males. • A burglary occurred on Park Lane where a TV and iPad were stolen. Carwash equipment worth £6,500 was stolen from C K Handwash. The safe at the British Legion was stolen and the cash register drawers from

Thomas' Butchers were stolen. There have been a number of non-dwelling burglaries where sheds were broken into.

- The board was reminded to secure, mark and insure bicycles following the theft of a high-value bike.
- Criminal damage was reported on Lacock playing field. The Police believe the damage was caused by a metal detector. Enquiries are ongoing.
- Two females were issued local resolutions after they damaged pumpkins grown by local school children. Each wrote a letter of apology and contributed £20 to the school gardening club.
- A few incidents of anti-social behaviour occurred. Youth workers were successfully working with the Police to prevent this in the future.
- A disco for ages 7-11 took place on 25 October at Corsham School. The disco was funded by the Police. The disco was well attended and another is planned for 19 December 2013.
- Road safety week ran from 18 to 24 November 2013. This was sponsored by the road safety charity, Brake. The Police in Box asked primary school children to show road traffic accident photos to motorists that were pulled over.
- Corsham NPT have attended a workshop on Restorative Justice which seeks to bring together offenders and victims to discuss the impact of crime.
- There was an increase in anti-social behaviour. Victim based crime and domestic burglary reduced.
- The Police Facebook page was proving successful. It can be found at [Facebook.com/CorshamPolice](https://www.facebook.com/CorshamPolice).

b) Wiltshire Fire and Rescue

Figures relating to the number of incidents and calls were circulated with the agenda papers.

c) Box Parish Council

- A donation to install play equipment on the recreation ground was received. The equipment will be installed in December.

- Two meetings with Network Rail to discuss heritage listed bridges had been aborted. This had caused concern amongst Parishioners.
- The Parish Council had given a grant to Speed Watch to buy school children high visibility jackets.

d) Colerne Parish Council

- The skate park committee were seeking funding.
- The Parish Council hosted a training evening for their new Councillor and a snow warning training day which was funded by Wiltshire Council.

e) Corsham Town Council

- The strategic plan was making good progress.
- The Remembrance Day Sunday service was well attended.
- The Christmas light switch on will take place on 6 December. Festivities will start at 17:15 with the light switch-on at 18:00.
- On 30 November a wishing tree will be installed on the High Street and the public are invited to make a wish between 10:00 and 13:00.
- A bench marking survey will result in a report on the economic performance of the high-street.
- A forum will meet on 3 December at 19:00 to discuss how walking can be encouraged.
- Meetings were occurring with groups interested in commemorating the centenary with the aim of achieving a co-ordinated approach over 4 year period.

The Chairman congratulated Corsham for receiving fair-trade status thanked Nicky for her work.

f) Corsham Community Area Network (CCAN)

- The Sustainable Homes Group which was linked to the Community Plan had been launched.
- Meetings had occurred to develop the Arts and Culture Chapter for the JSA.
- The Wildlife Trust will be visiting Katherine Park to conduct a survey

	<p>regarding starting a community project relating to the Nature trail in the park.</p> <ul style="list-style-type: none"> • Following discussions with Community First and the Public Transport Unit, the commerce was looking into a project on community transport. • The Community Area JSA plan to meet in February 2014. The Area Board were asked to contact Dave Roberts for details. • The Network was seeking photographs of the Suffragist Centenary Celebration to add to a photo book record of the event. <p>g) <u>Corsham Chamber of Commerce</u></p> <ul style="list-style-type: none"> • Good progress has been made since the AGM which Councillor Jane Scott was due to attend in March. Network events were well attended. • Kevin Gaskin gave presentation on the work of CCAN and collaboration discussions between the two groups could now occur. • 101 local business people had attended the Commerce since May. • Christmas lunch will occur on 11 December at Guyers Hotel. All business people were encouraged to attend. • A business breakfast will occur on 8 January 2014. • A meeting will occur on 12 February 2014 although the venue is yet to be confirmed.
7	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>James Slater, Deputy Director, gave a presentation on the work of CCG. The group is clinically led, and 7 GPs and 2 lay members sit on its governing body. They seek to build a healthcare system around the needs of patients and communities and aim to provide care closer to home.</p> <p>Their key priorities include preventing ill health, to provide planned and unplanned care for the frail elderly, and end of life care. The group seeks to work with partners in the council to develop transforming services to meet needs. They welcomed the Health Watch and were keen to hear local issues in Corsham.</p> <p>Key achievements to date include reducing dementia assessment rates from 12 months to 4 weeks from September. They also helped the Royal United Hospital Bath and the Great Western Hospital Swindon to prepare for winter. Assessment units ensured the speedy passage of people through hospitals. The</p>

	<p>CCG had supported the recruitment of care coordinators in Wiltshire, which coordinate complex care through agencies.</p> <p>In the questions that followed, Dr Simon Burrell confirmed that the CCG is a NHS organisation but that it is open to procurements from private sector organisations. Cooperation with the private sector can increase flexibility and reduce overstretching. It was also confirmed that a continence manager had been appointed to review the county-wide continence service and produce a report.</p>
8	<p><u>Corsham Suffragists</u></p> <p>Anne Lock gave a presentation on the Suffragists campaign for women's voting rights. An event was held to commemorate the 100 year anniversary of the Suffragist's march through Corsham which occurred as part of this campaign. A short DVD was played which contained photographs and film clips from the anniversary event.</p> <p>Three women from Wiltshire signed the women's suffrage petition, one from Devizes and two from Corsham. Anne Lock expressed her wish to plant an apple tree with a commemorative plaque in Corsham in honour of these women.</p>
9	<p><u>Community Area Grants</u></p> <p>The Area Board considered three applications to the Community Area Grants scheme:</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1) To award £5000 to Gastard Village Hall to a total project cost of £15,472 to replace the roof. Subject to the balance of funds being in place and compliance with building regulations. 2) To award £499 to Katherine Park Residents Association to purchase and erect a notice-board on the open play area subject to written permission from Wiltshire Council 3) To award £495 to Corsham Explorer Scouts towards a total project cost of £499 to purchase new expedition equipment.
10	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Area Board considered recommendations from the Community Area Transport Group</p>

	<p><u>Decision:</u></p> <p>To approve the recommendations in para 2:3 of the report in relation to:</p> <ul style="list-style-type: none"> • Potley Lane Weight Restriction • Corsham High Street – No Entry Contravention • Corsham High Street – No Cycling/Prohibition of Vehicles • C and Unclassified Roads Speed Limit Review • Pickwick Park, Corsham - Bollards
11	<p><u>Colerne Snow Plan</u></p> <p>Claire walker, Winter Snow Plan Coordinator, Colerne Parish Council gave a presentation on the Colerne Snow Plan. The plan aimed to keep residential roads clear of snow. The plan was successful last winter, and the village was cut off from the bus services for only one day.</p> <p>130 farmers county-wide, who are paid by Wiltshire Council are part of the plan. Four farmers cover the Colerne area specifically. The plan is activated by the weather team in Trowbridge. The plan coordinators activate farmers who plough the snow away. Snow wardens are responsible for clearing the paths of snow in a small area and ensuring the safety and comfort of vulnerable residents in this area. In addition, a trailer attached to a 4x4 vehicle is used to apply salt to residential roads.</p> <p>Those participating in the plan are covered by 3rd party liability through Wiltshire Council. It was being investigated whether those who use their own vehicle to salt the roads will be also be covered by this insurance.</p> <p>A reminder was given for the Area Board to apply for their town and village salt request.</p>
12	<p><u>Shadow Community Operations Board (SCOB)</u></p> <p>Allan Bosley, Chairman of the Corsham Shadow Community Operations Board gave an update on the Corsham campus. Photographs of the construction site were shown to the Area Board.</p> <p>The build programme will continue and it was expected that the campus building will be fully operational by June. The all-weather pitch at the rear of the centre will be ready to use within a month. The final completion date for the project is October 2014.</p>

	<p>The presentation highlighted the need for community involvement in the building and decision making process. The campus demonstrates Wiltshire Council's new approach to local communities and their aim to obtain more local contact.</p> <p>The Board continued to look at matters of facilities, operational management and communication. The first consultation uncovered problems of accessing the campus. The Board was working to address these concerns, and parking continued to be a key issue which would ensure the campus' success.</p> <p>Although the community centre will be demolished, the SCOB highlighted the need to capture the centre's history. They aimed to continue the success of the previous facility.</p> <p>There will be a new emphasis on using technology to inform others of what is happening at the campus, and to extend the campus into the community area.</p> <p>The Chairman thanked the commitment of the local community and Allan Bosley to the Campus.</p>
13	<p><u>Future agendas</u></p> <p>The Area Board considered what it would like to include in future agendas.</p> <ul style="list-style-type: none"> • School Report – invite a school representative to talk about what is happening in the local schools. • Community Issues Review • Neston school presentation on recent expansion. • Flow of traffic through narrow areas. The Chairman explained that this would be matter for the Community Area Transport Group. • Fast broadband into rural areas. • Opportunity to express planning concerns. • Presentation on pavements and maintenance. • Health matters. • Provision of public access defibrillators. • Themed meetings run by theme owners e.g. education, volunteering, arts performance.

	<ul style="list-style-type: none"> • Transport. • Planning matters. Invite planning officer to explain the planning process. <p>The Chairman explained that individual planning matters could not be discussed at Area Board meetings due to the rules surrounding predetermination. However, members of the Panel could take concerns on individual planning matters forward to discuss with the relevant cabinet member.</p>
14	<p><u>Future Meeting Dates</u></p> <p>23 January 2014 – 7pm – Corsham Town Hall 20 March 2014 – 7pm – Corsham Town Hall 22 May 2014 – 7pm – Venue TBC</p>